Minutes

Bergan Catholic School Board of Directors Meeting

# *November 15, 2023 | 6:30 p.m. at Bergan High School*

# *Meeting called to order by Chair Ryan Bojanski*

# In Attendance

Ryan Bojanski, Todd Thomason, Elizabeth Borisow, Tom Wolf, Mandy Ostdiek, Dave Shrader, Terra Uhing, Dan Koenig and Rev. Walter Nolte

Guests in attendance: Genna Faulkner, Lori McIntyre, Nichole Owsley

# Approval of Minutes and Agenda

Minutes from the October 25th Board of Directors Meeting and the Agenda for the November Board of Directors Meeting were approved and passed. Motion made by Terra Uhing and seconded by Dave Shrader. All approved. Motion passed.

# Public Input

None

# Executive Session

None

# Reports

**Director of Operations Report: Nichole Owsley**

* The Knight Event is two nights away. There is a donor that has stepped up and challenged Bergan to sell 500 silver spoons at the event. If this is done, then this donor will give $250,000. This will be announced at the event. Bergan typically sells 100 silver spoons, so this will be far above our typical sales. However, Owsley and her team feel confident.
* End of the year appeals will be sent out to alumni. The end of the year is typically when Bergan receives most of their gifts and raises most of their funds.
* Looking to focus on mailing to graduates from the 1950s, 1960s and 1970s as they typically prefer mail versus online communication.

**School President Report: Dan Koenig**

* Koenig shared the presentation on the Board’s finance recommendations with salaries, tuition and multifamily discounts. This will be presented at the upcoming Parish Finance Council meeting. The Board felt the information was accurate and ready to present.
* Koenig presented an update on the President’s goals that were previously set by the Board of Directors. They are on track in all the areas.
* Human Resources
  + One Appointment - Ryan Nielsen, Maintenance
  + No Resignations
  + Positions yet to fill for the 2023-2024 School Year
    - Elementary Paraeducator
* This Friday our teachers will conduct an Inservice day that will focus on student performance data. Our teachers will meet as a group and begin working through Growth Mindset Curriculum from Cognia. Growth Mindset will be a continued focus for all our teachers in the classroom. The rest of the day will be looking through ACT & STAR Assessment Data to identify students that need intervention, are on watch, at benchmark or above benchmark. We will also look as a whole at which standards or domains our students are scoring low on and which areas we are having success with.

**Elementary School Principal Report: Lori McIntyre**

* Zeta Holcomb has extended her time at Bergan but the position is still posted and open.
* Veterans Day at Bergan was a success. There were 30+ Veterans at the elementary and the students did a fantastic job recognizing those Veterans.
* The elementary is currently doing a coat and food drive. They have partnered with Pinnacle Bank. The Food Drive is a competition between the Houses.
* They have a shortage of substitute teachers. Substitute teachers must be safe environment trained. McIntyre asked the Board to let her know if they know of anyone willing to substitute.

**Parish Pastor/Campus Ministry Report: Rev. Walter Nolte**

Father Nolte stated continue to evaluate dates and where they can make an impact.

* Sacraments
  + 2nd grade will have their 1st Reconciliation on November 26th
* Retreats
  + November 16th – 6th grade
  + November 30th – 10th grade
* Prayer Teams
  + December 21st – 10th grade
* Missions
  + Advent – none
  + Lent – February 15th
* Will continue to look to develop a clear pathway to discipleship for Bergan students and parents.

**Board Chair Report: Ryan Bojanski**

* Bojanski recently attended an Elementary Parent Knight Meeting. He discussed the role of the Board of Directors and what we are responsible for. He stated that they had great questions for him.
* Bojanski stated that the goals that the Board of Directors established for the President will be reviewed and reported to the Board quarterly.
* The Board of Directors subcommittees will find a time to meet after the holidays.

# Discussion and Action Items

**Financial Expenditure Policy**

No update. Will report on at a later meeting.

**High School Roof Issues**

No update. Will report on at a later meeting.

**2024-2025 School Calendar**

Koenig presented the School Calendar for the 2024-2025 school year (attached) at the October Board of Directors Meeting and asked them to review prior to tonight’s meeting. The Board discussed the calendar and had no changes.

* Motion to approve Tom Wolf
* Second, Mandy Ostdiek
* All approved
* Motion passed

**ECEC Preschool & Childcare Discount Structure for Employees**

Genna Faulkner presented the new discount structure at the ECEC for employees of Bergan and St. Patrick Parish. Currently there is only 1 staff member’s child who attends the ECEC. The ECEC is looking to implement the pyramid model. This model ensures that the ECEC is attending to both the implementation of evidence-based practices and the development of the infrastructure to support the durable implementation of those practices. Their goal is by using the pyramid model they can be the only organization in Fremont to reach Step 5.

# Financial Report

Will discuss at the December meeting

# Closing

Closing prayer

Meeting adjourned at 7:41 p.m.

Next meeting December 20th at 6:30 p.m. at the Bergan Elementary School Library

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**Archbishop Bergan Catholic School exists to instill a passion, as exemplified by Christ, for faith, knowledge and service.**

**Archbishop Bergan Catholic School provides an exemplary Christ-centered education that develops the whole child through service, active learning and innovative instruction in order to achieve high expectations in a global community.**

**BERGAN CATHOLIC SCHOOL BOARD OF DIRECTORS MEETING AGENDA**

**WEDNESDAY NOVEMBER 15, 2023    6:30PM**

**HALL OF FAME CONFERENCE ROOM - BERGAN HIGH SCHOOL**

*Reminder:  While we are meeting please turn off your cell phones to help all be better engaged in the efforts of the Board of Directors.*

1. Call the Meeting to Order & Prayer
2. Roll Call
3. Consent Agenda

1.    Approval of the meeting Agenda

2.    Approval of the Minutes for the October 25th meeting

1. Director of Operations

1. Public Input
2. Executive Session

1. Reports

1.   School President-  Admin Representative Lori McIntyre

2.   Pastor/ Director of Campus Ministry

3.   Board Chair

1. Action & Discussion Items

1.   Financial Expenditure Policy

2.    High School Roof Issues

3.   2024-2025 School Calendar

4.   ECEC Preschool & Childcare Discount Structure for Employees

1. Finance Reports
2. Closing Prayer & Adjourn